

2020 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on October 28, 2020 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

Rice moved Woerle supported to nominate Clerk Cody to Chair the meeting in the absence of the Supervisor. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion carried.

Meeting was called to order at 7:03 p.m.

Roll Call

Present:

Treasurer Rice (location: Union Township, Isabella County, Mt. Pleasant, MI)

Clerk Cody (location: Union Township, Isabella County, Mt. Pleasant, MI)

Trustee B. Hauck (location Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Lannen (location Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Mielke (location Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Woerle (location) Union Township, Isabella County, Mt. Pleasant, MI)

Excused: Supervisor Gunning

Approval of Agenda

Hauck moved Rice supported to approve the Agenda as presented. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion carried.

Presentations

Township Manager presented the proposed FY2020 Budget

Public Hearings

Public Comment

Open: 7:35 p.m.

No comments were offered.

Closed 7:36 p.m.

Reports/Board Comments

- **Current List of Boards and Commissions – Appointments as needed**

1. Re-appointment to Mid-Michigan Area Cable Consortium (MMACC)

Woerle moved Hauck supported to re-appoint Kim Smith to the Mid-Michigan Area Cable Consortium (MMACC) with term expiring 12/31/2022. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion carried.

2. Re-appointment to Hannah's Bark Park Advisory Board

Woerle moved Rice supported to reappoint Mark Stuhldreher to the Hannah's Bark Park Advisory Board with term expiring 12/31/2022. Roll Call Vote: Ayes: Rice, Cody, Hauck,

Lannen, Mielke, and Woerle. Nays: 0. Motion carried.

- **Planning Commission and ZBA updates by Community and Economic Development Director**
- **Board Member Reports**

Cody – Election updates, received high speed tabulator and it is programed, we loaned our extra tabulator to the City of Mt. Pleasant because they were not going to be receiving their high speed tabulator in time, thanked Heather Curtiss, Deputy in Nottawa Township, for her help while her Deputy was out on medical, also thanked Jennifer Loveberry and Township staff for all their help
Rice – Thanked Township staff (Mark Stuhldreher, Sherrie Teall, Amanda Gillespie, and Jennifer Loveberry) for their help while she's been out on maternity leave

Consent Agenda

- Communications
- Minutes – September 17, 2020 – Special Meeting
- Minutes – September 21, 2020 – Special Meeting
- Minutes – September 23, 2020 – Regular Meeting
- Accounts Payable
- Payroll
- Meeting Pay
- Fire Reports
- Approval of Residential Water Franchise Agreement for parcel number 14-010-30-003-11 (1C) located at 1384 N. Harris Street

Mielke moved Hauck supported to approve the consent agenda as presented. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion Carried.

BOARD AGENDA

- A. Discussion/Action: (Smith) Adoption of McGuirk Subdivision Paving Special Assessment District Resolution #2, and set the date for the first of two public hearings to be held on November 24, 2020 at 7:00 p.m. for the establishment of a Paving Special Assessment District**

Mielke moved Hauck supported to adopt the McGuirk Subdivision Paving Special Assessment District Resolution #2 and set the date for the first of two public hearings to be held on November 24, 2020 at 7:00 p.m. for the establishment of a Paving Special Assessment District. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle Nays: 0. Motion carried.

- B. Discussion/Action: (Smith) Adoption of Sanitary Sewer Rate Plan Resolution in accordance with State of Michigan Stormwater, Asset Management, Wastewater (SAW) Grant requirements**

Lannen moved Woerle supported to adopt the Sanitary Sewer Rate Plan Resolution in accordance with State of Michigan Stormwater, Asset Management, Wastewater (SAW) Grant requirements. Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.

C. Discussion/Action: (Stuhldreher) Rec Authority Articles and Resolution-add clause that it is void if both school and city don't approve

Lannen moved Mielke supported to approve the Rec Authority Articles and Resolution. City of Mt. Pleasant approved the resolution at their 10/26/20 board meeting and Mt. Pleasant Schools approved the resolution at their 10/18/20 board meeting. **Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

D. Discussion/Action: (Nanney) To introduce and conduct a First Reading for the proposed new Municipal Ordinance Violations Bureau Ordinance

Hauck moved Woerle supported to approve introducing and conducting the First Reading for the proposed new Municipal Ordinance Violations Bureau Ordinance. **Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

E. Discussion/Action: (Stuhldreher) Policy Governance 2.5 Financial Condition and Activities

Lannen moved Woerle to add verbiage to include “”. **Roll Call Vote: Ayes: Rice, Cody, Hauck, Lannen, Mielke, and Woerle. Nays: 0. Motion Carried.**

F. Discussion/Action: (Board of Trustees) Board of Trustees annual review of Board Governance Policy No. 4.3 – Delegation to Township Manager and Management Team

Discussion by the Board, Township Manager reviewing language in 4.3.1. No action taken.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:55 p.m.

No comments were offered.

Closed 8:55 p.m.

MANAGER COMMENTS

- Parks facilities are closed
- Fall hydrant flushing going on through November 6, 2020
- Reminder that Township Hall will be closed to the public for normal business on November 3, 2020
- Working with Sue Radwan to set dates to discuss Policy Governance with the newly elected board

FINAL BOARD MEMBER COMMENTS

Cody – Clerk’s office open Saturday, October 31, 2020 from 8:00am to 4:00 pm, Thank you to the Public Services Department for working day and night repairing the broken watermain, commented on voters covid-19 exposure procedure the Clerk’s office has in place to help electors vote.

Rice – Thanked Township Staff while she was off.

Hauck – Commented and asked about Township watermain break

Lannen – Commented on fee schedule and asked for clarification by staff, and add discussion of thought of township ownership of firearms

Mielke – Commented on pandemic, comment made regarding new board receiving education on policy governance by Sue Radwan and to look at Ends, Thanked Clerk Cody, her deputy, and township staff for the amount of work that went into the absentee ballot process for this election and for making the election successful.

Woerle – Shared thoughts on pandemic (masks-distance-sanitize)

**Rice moved Cody supported to adjourn the meeting at 8:40 p.m. Vote: Ayes: 6 Nays: 0.
Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)